



#### **Denver Vein Center/Evexias Denver**

2696 S. Colorado Blvd., Suite 110 Denver, CO 80222 (303) 777-VEIN (8346) Fax: (303) 777-8377

# www.denvervein.com www.evexiasdenver.com

WELCOME TO OUR PRACTICE! We are looking forward to meeting you and partnering with you on your journey toward optimal health and wellness!

We would like to communicate some expectations to you in advance:

- Every patient will be expected to complete our Patient Information, Patient Medical History,
  Hormone Checklist, Financial & Cancellation Policy and HIPAA Acknowledgement forms. Copies
  of the complete HIPAA Privacy Practices are available online or in the office, please let the
  front desk know if you would like a copy.
- We give patients the option to bill Insurance new consultations and office visits. <u>Co-payments are required at time of appointment</u>. We will bill your insurance and you will be responsible for any additional co-insurance or deductible fees as determined by your insurance plan. We accept cash, check, MasterCard, Visa, Discover and American Express. Please indicate on the fee acknowledgement form if you want to use Cash or Insurance for your visit.
- Current Insurance card (if applicable) and Driver's License will be copied upon check-in, for verifications reasons.
- You will need to provide a credit card on file. Your card information will be securely protected by the credit-card processing component of our HIPAA-compliant practice management system. Once entered, staff cannot access the entire card number and will only see the last 4 digits.

We participate with many insurance companies; please see our website for a complete listing. If you have a question about your insurance, please call our office ahead of your scheduled appointment. If we are out of network, you will need to elect "cash" for your consultation and office visit.

Please plan to arrive 15 minutes prior to your scheduled appointment time for check in. If you cancel less than 2-businees days in advance, you will be charged a \$50 Cancellation fee and we will be unable to reschedule your appointment until that is paid. Please do not hesitate to call the office if you have any questions.

Sincerely,

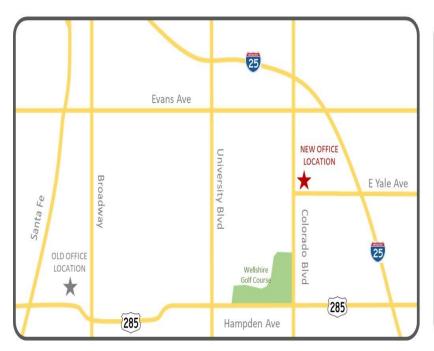
Denver Vein/Evexias Medical Center Staff

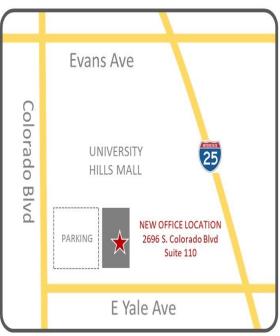




# WE HAVE MOVED!

Our new address is 2696 S. Colorado Blvd, Suite 110









#### Credit Card on File Policy

We are committed to providing you with exceptional care, as well as making our insurance billing processes as simple and efficient as possible. With the changing environment in healthcare, insurance policies have transferred more responsibility of payment on the patient in the form of co-payments and deductibles. Thus, it has become necessary to ensure we have a guarantee of payment on file for the services rendered.

Effective August 31, 2021, we will be requiring all patients to keep a credit card on file. We will collect your credit card information at the time of your first visit. Your card information is securely protected by the credit-card processing component of our HIPAA-compliant practice management system. Once entered, staff cannot access the entire card number – we only can see the last 4 digits.

Circumstances when your card would be charged include:

- Missed or canceled appointments without 48-hour notice
- Missed co-payments, deductible, and co-insurance
- Any non-covered services and/or denial of services allocated to patient responsibility
- Outstanding balance greater than 90 days past due (unless a payment plan has been arranged)
- Purchases of product or prescriptions as requested by you (the patient)

Please note, the billing process is still the same. Your insurance will be billed, they pay their portion and notify us of the balance due (if any). Once we are notified, you will be sent a statement. Your credit card will only be charged for any outstanding balance 90 days after the first statement is sent. If you cannot pay the balance in full, please contact us to make payment arrangements. If we do not hear from you, then we will charge your card at the 90 day mark. Balances on accounts must be paid, or payment arrangements must be made prior to making further appointments.

This in no way will compromise your ability to dispute a charge or question your insurance company's determination of payment. We will continue to work with you to resolve all charges.

If you have any questions, please do not hesitate to ask.

Thank you,

Your Denver Vein/Evexias Medical Team





# FINANCIAL & CANCELLATION POLICY

Thank you for choosing Denver Vein Center/Evexias Medical Center for your healthcare needs. In order to achieve our goal of providing and maintaining a good practitioner-patient relationship, and providing our patients with high quality, cost-effective care, we need to have a solid financial policy. We strive to render care in a timely and prompt manner. As a general rule, any patients that are more than 10 minutes late to their appointment may need to reschedule. Occasionally we will be able to accommodate the appointment, so please call if you are running late. We ask that you carefully read and sign the following policy <u>prior to your treatment</u>.

We require all patients to keep a credit card on file. We will collect one at the time of your first visit. Your card information is securely protected by the credit-card processing component of our HIPAA-compliant practice management system. Once entered, we cannot access the entire card number – we only can see the last 4 digits.

Circumstances when your card would be charged include:

- Missed or canceled appointments without 48-hour notice
- Missed co-payments, deductible and co-insurance
- Any non-covered services and/or denial of services allocated to patient responsibility.
- Outstanding balance greater than 90 days past due (unless a payment plan has been arranged)
- Purchases of product or prescriptions as requested by you (the patient)
- We require 48-hour notice for cancelling any appointments. A <u>\$50 cancellation fee</u> will be assessed and must be paid prior to rescheduling your appointment.
- A <u>\$200 cancellation fee</u> will be charged for all Endovenous Laser Ablations, Phlebectomy and Ligation surgeries cancelled with less than 2 weeks notice. This is due to time constraints in getting prior authorization.
- Upon arrival, please present your current health insurance card as well as your driver's license or another acceptable form of ID. You may be asked to present both of these items at each visit for proper identification.
- If you do not have health insurance coverage, choose to bill your own insurance, or if our practitioners do not participate in your health insurance plan, payment <u>IN FULL</u> is due at the time of service. <u>Acceptable forms of payment are cash, check, VISA, MasterCard, Discover, American Express and Care Credit.</u>
- You are responsible to make complete insurance information available to Denver Vein Center/Evexias Medical Center for accurate filing of claims. If the insurance information that you provide at the time of your visit is incorrect, you will be responsible for payment of your visit and to submit the charges to the correct plan.
- You are responsible for checking with your insurance plan regarding any co-payment, deductible or co-insurance that you may owe at the time of service.
- Not all services provided by our office are covered by every health insurance plan. Any service determined NOT to be covered by your plan will be your responsibility. It is your responsibility to know your healthcare benefits and coverage limitations.
- For scheduled appointments, <u>prior balances</u> must be paid prior to the visit.
- A \$20 fee will be charged for any checks returned for insufficient funds, plus any bank fees incurred.
- A \$35 fee is required for the completion of forms regarding disability insurance, life insurance and FMLA.

I have read and understand <u>Denver Vein Center/Evexias Medical Center</u> and agree to comply and accept the responsibility for any payment that becomes due as outlined in the above policy.

Patient's Printed Name	
Patient Signature	Date





2696 S. Colorado Blvd., Suite 110 Denver, CO 80222 (720)625-8043 or (303)777-8346

www.evexiasdenver.com or www.denvervein.com

# **EVEXIAS MEDICAL DENVER/DENVER VEIN CENTER**

## **NOTICE OF PRIVACY PRACTICES**

This notice describes how medical information about you may be used and disclosed and how you can get access to this information.

PLEASE REVIEW CAREFULLY.

# Your Rights

### You have the right to:

- Get a copy of your paper or electronic medical record
- Correct your paper or electronic medical record
- Request confidential communication
- Ask us to limit the information we share
- Get a list of those with whom we've shared your information
- Get a copy of this privacy notice
- Choose someone to act for you
- File a complaint if you believe your privacy rights have been violated

# Your Choices

#### You have some choices in the way that we use and share information as we:

- Tell family and friends about your condition
- Provide mental health care

# Our Uses & Disclosures

## We may use and share your information as we:

- Treat you
- Run our organization
- As required for billing insurance for services
- Comply with Law and help with public health and safety issues
- Address workers' compensation law, law enforcement, and other government requests
- Respond to lawsuits and legal actions

PHI
Consent

I consent Evexias Medical/Denver Ve	ein to leave detailed messages regarding my healthcare,					
appointments, services, diagnostic to	est results, financial services and special offers on the following:					
Phone:	_ Voicemail / Text (please circle all that apply)					
Email: (Print please)						
<del>-</del>	nver to release my protected health information (PHI) to include sults, lab results or other diagnostic studies, medication					
information/changes, appointments, billing information to the following people:						
Name:	Phone#:					

Signature
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This consent will expire with the written notification to info@evexiasdenver.com



# **PATIENT INFORMATION**

<b>HOW DID YOU HEAR A</b>	BOUT US?				
☐ Friend (Name:		) 🗆 Physician	(Name:		
☐ Social Media ☐ Facebo	ook 🗆 Instagram 🗀 RealSe	elf 🛘 Nextdoor			
☐ Internet - Google (Keyv	vord Searched:	) 🗆 Othe	r:		
SERVICES YOU WOULD	LIKE TO BE EVALUATED	FOR: PROCEDURES	S/PRODUCT	S OF INTEREST:	
☐ Varicose Veins ☐ S	Spider Veins (please check o	one: 🗆 Legs 🗀 Face	e □ Hands □	l Chest ) 🛚 Horm	one Therapy
☐ Botox/Xeomin ☐ De	rmal Fillers 🛭 CoolSculpt	ing $\square$ MicroNeed	ling (SkinPen	) 🗆 Facial Rejuve	enation
☐ Laser Hair Removal ☐	] Medical SkinCare (SkinBet	ter Science/Obagi)			
DEMOGRAPHICS:					
Name (Legal): Last:	First	t:	M.I	Preferred:	
Address:		City:_		State:	Zip:
<b>Sex</b> : □ M □ F □ Other	Marital Status: ☐ S ☐ M	I□W□D <b>Date o</b>	f Birth:	//	Age:
Race:	Ethnicity:	Langua	ge Spoken at	: Home	
Phone: Home/Cell (	)	Work	( )		
Email:					
Patient's Employer:		Patient's Occupation	on:		
May we share your clinic	al information with your Pi	rimary Care Provide	r? □ Yes	□ No	
Primary Care Physician's	Name:		Pho	one:	
Preferred Pharmacy Nam	e:		Pho	ne:	
EMERGENCY CONTACT:					
Name:	Phone:		Relation	ship to Patient:	
v			/Sign/	ad) Date:	



Patient Signature:\_\_\_\_\_

Female BHRT Medical History 2696 S. Colorado Blvd., Suite 110 Denver, CO 80222 (720) 625-8043

Patient Name:	DOB:	Height:	Weight:
Mammogram in last 12 mos?	u been diagnosed w u been diagnosed w	e you had?	No ☐ Yes
☐ Regular Periods ☐ Irregular periods Last Menstrua  Hysterectomy ☐ Full ☐ Partial Year:		Menopause:	
Are you on birth control?  No Yes  Type: Tubal Ligation Birth Control Pills Vased	tomy 🔲 IUD, type	:	
List all Current Medical Problems  1 2 3.	1 2		
List all prescription & non-prescription medications y	=	,	· ·
1 2			
Allergies Are you allergic to any medicines, tape, Latex  Do you have any of the following problems? Please property of the following problems? Please problems. Please problems? Please problems. Please problems. Please proble	Arrh Lupu Fibro Chro Thyr Arth Depr	ythmia us or other auto immune omyalgia uble passing Urine onic Liver Disease roid Disease	No       Yes         No       Yes
Have you ever been diagnosed with cancer? No Y  Type: Treatment:  SOCIAL HISTORY  Do you smoke? Current Everyday Current Some Do you use Tobacco? No Yes Do you drink alcohol? No Yes (If yes, how many	Day		
FAMILY HISTORY			
Do you have a family history of Fibrocystic Breast Diseas Do you have a history of Breast Cancer in your family? Do you have a family history of Other Cancer? Type:			andparent andparent other

Date:\_\_\_\_\_



# Female BHRT Medical History Review of Systems

Review of Systems 2696 S. Colorado Blvd., Suite 110 Denver, CO 80222

Patient Name:	DOB:	

# YOUR MEDICAL HISTORY / REVIEW OF SYSTEMS

	Do you have a	iny of the following pr	oblems? Please provide de	tails.
CONSTITUTIONAL Fever Chills Weight loss	☐ No ☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes		GASTROINTESTINAL (CONT) Irritable bowel Ulcers Pancreatitis Cirrhosis/Jaundice	□ No       □ Yes         □ No       □ Yes         □ No       □ Yes         □ No       □ Yes         □ No       □ Yes
COMMUNICABLE DISEASES AIDS / HIV Hepatitis A / B / C	☐ No ☐ Yes		Gallstones Hemorrhoids	No ☐ Yes No ☐ Yes
STD Tuberculosis/Malaria	No Yes		GENITOURINARY / GYN Prostate Uterine	□ No □ Yes
HEAD, EYES, EARS, NOSE, TEAR Eye Nose/Sinus	No         Yes           No         Yes           No         Yes		Ovarian Bladder infections Kidney	No       Yes         No       Yes         No       Yes         No       Yes         No       Yes
RESPIRATORY Shortness of breath Chronic cough Emphysema/COPD	No         Yes           No         Yes           No         Yes           No         Yes		MUSCULOSKELETAL / SKIN Back/Neck/Joint issues Rash/Skin breakdown Arthritis (type) Fractures Osteoporosis	No       Yes         No       Yes         No       Yes         No       Yes         No       Yes         No       Yes
Asthma Bronchitis Pneumonia Pulmonary embolism Sleep Apnea	No       Yes         No       Yes         No       Yes         No       Yes         No       Yes         No       Yes		NEUROLOGICAL Numbness/tingling Loss of strength Stroke (CVA/TIA) Headaches (type)	No       Yes         No       Yes         No       Yes         No       Yes         No       Yes
CARDIOVASCULAR Heart murmur Chest pain Palpations/heart racing Congestive heart failure Heart attack High blood pressure Pacemaker	No         Yes           No         Yes           No         Yes           No         Yes           No         Yes           No         Yes           No         Yes		MS  ENDOCRINE Excessive thirst Diabetes Thyroid Parathyroid	No       Yes         No       Yes         No       Yes         No       Yes         No       Yes         No       Yes
Artificial Heart Valve Cardiac Stent/Angioplasty  GASTROINTESTINAL Abdominal pain	No   Yes   No   Yes   No   Yes		HEMATOLOGIC Swollen lymph glands Anemia Lupus	□ No       □ Yes         □ No       □ Yes         □ No       □ Yes
Nausea / Vomiting Constipation/Diarrhea Colitis Diverticulitis Hiatal Hernia Reflux Esophagitis	No   Yes		PSYCHIATRIC (MENTAL STAT Nervousness Depression Other (describe)	No
Patient Signature			Date	



# MRS Checklist - BEFORE HRT

# Place an "X" for EACH symptom you are currently experiencing. <u>Please mark only ONE box.</u> For symptoms that do not apply, please mark NONE.

Pat	cient Name:DOB:A	\GE:			Date:_		
		ı	None	Mild	Moderate	Severe	Extremely Severe
1.	Hot flashes, sweating (episodes of sweating)						
2.	<b>Heart discomfort</b> (unusual awareness of heart beat, heart skipping, heart racing, tightness)						
3.	<b>Sleep problems</b> (difficulty in falling asleep, difficulty in sleeping through the night, waking up early)						
4.	<b>Depressive mood</b> (feeling down, sad, on the verge of tears, lack of drive, mood swings)						
5.	Irritability (feeling nervous, inner tension, feeling aggressive)						
6.	Anxiety (inner restlessness, feeling panicky)						
7.	<b>Physical and mental exhaustion</b> (general decrease in performance impaired memory, decrease in concentration, forgetfulness)	,					
8.	<b>Sexual problems</b> (change in sexual desire, in sexual activity and satisfaction)						
9.	<b>Bladder problems</b> (difficulty in urinating, increased need to urinate, bladder incontinence)						
10.	<b>Dryness of vagina</b> (sensation of dryness or burning in the vagina, difficulty with sexual intercourse)						
11.	Joint and muscular discomfort (pain in the joints, rheumatoid complaints)						
Plea	Please share any additional comments about your symptoms you would like to address.						
	Do you have cold hands and feet? ☐ Yes ☐ No Do you have daily bowel movements? ☐ Yes ☐ No						
	Do you have gas, bloating or abdominal pain after eating?						_
Ple	ase select your WEEKLY Activity Level based on this criteria → Physical a  □ 0-1 day per week (Low) □ 2-3 days per week (Aver		_				5
Ple	☐ 0-1 day per week (Low) ☐ 2-3 days per week (Average) ☐ More than 3 days per week (High)  Please list any prior hormone therapy?						
	ricuse list any prior normone aretapy:						



# WHAT MIGHT OCCUR (FOR FEMALES ONLY)

DOB:\_\_\_\_

Patient Name:\_\_\_\_\_

Name (Print Legibly)	 Signature	 
I acknowledge that I have received a	copy and understand the instructions on this	s form.
•	ate some growth of hair on your chin, chest, n . You may also have to shave your legs and ar nates the problem.	• •
-	occurs in patients who over-convert testoster nates the problem. Prescription medications	
	ise if the body is very deficient in testosterone face cleansing routine, astringents and toner. ions and possibly prescriptions.	•
<b>MOOD SWINGS/IRRITABILITY</b> : These may enough hormones are in your system.	occur if you were quite deficient in hormone	s. They will disappear when
prescribed progesterone and are not in notify the office if this occurs. Bleedin than likely, the uterus may be releasing	occur in the first few months after an insertio taking properly: i.e. missing doses, or not taking is not necessarily an indication of a signification of a significa	ng a high enough dose. Please int uterine problem. More ue may have already been
	common in hot and humid weather. It may be g cider vinegar capsules daily, (found at most e can prescribe.	·
	es the muscle to grow and retain water, which only temporary. This happens frequently with conditions.	· · · · · · · · · · · · · · · · · · ·
A significant hormonal transition will certain changes might develop that ca	l occur in the first 3-6 weeks after beginning an be bothersome.	g your BHRT regime. Therefore



#### Fee Acknowledgment

Although more insurance companies are reimbursing patients for Bio-Identical Hormone Replacement Therapy, there is no guarantee. You will be responsible for payment in full at the time of your BHRT visit and/or procedure (see fee schedule below). If you choose to go through insurance for your labs and office visits, we will bill those directly to your insurance and you will be responsible for your co-pay at the time of service. Billing your insurance will not guarantee there is no cost to you, you may be responsible for any co-insurance or deductible you might have. It is your responsibility to know your healthcare benefits and coverage. Once we bill your insurance, we are unable to offer the cash discount. Please select Cash or Insurance below.

LABS	INSURANCE FEE	PLEASE BILL INSURANCE	CASH FEE
Full Lab Panel (Initial Visit/Annual)	Billed through LabCorp		\$285
Post-procedure follow up labs	Billed through LabCorp	)	\$135
Thyroid Lab Panel	Billed through LabCorp	)	Basic Panel - \$65
			Full Panel - \$115
Other Labs	Billed through LabCorp	)	TBD as needed
OFFICE VISITS	INSURANCE FEE	PLEASE BILL INSURANCE	CASH FEE
New Patient Consult	TBD by insurance carri	TBD by insurance carrier, Copay Due	
Office Visits (follow up	TBD by insurance carri	TBD by insurance carrier, Copay Due	
appointments, procedure appointments, lab reviews)			
MEDICAL MANAGEMENT VISITS	INSURANCE FEE PLEASE BILL INSURANCE		CASH FEE
Office Visit for medical	TBD by insurance carrier, Copay Due		\$75-\$225 (BASED
management (non-pellet patients, getting oral or creams)			ON TIME)
PELLET INSERTION	INSURANCE FEE - NOT APPLICABLE		CASH FEE
Female Hormone Pellet Insertion	NOT APPLICABLE (invoice provided for patient to		\$350
	bill independently)		
Male Hormone Pellet Insertion Fee	NOT APPLICABLE (invoice provided for patient to		\$750
	bill independently)		

Print Name	Signature	 Date

#### We accept the following forms of payment

American Express, Master Card, Visa, Discover, Checks, Cash and Care Credit



#### **BILL INSURANCE CONSENT**

#### Please read carefully before signing

I acknowledge I have been offered cash pricing and have elected to bill my insurance for my office visits. I have provided a copy of my insurance card for these purposes.

- 1. I understand that the practitioner will use appropriate CPT codes recognized by my insurance company.
- 2. I understand that the amount billed to my insurance is based on the CPT code. These fees can range from \$100-\$300 depending on the type of visit.
- 3. I understand that Evexias/Denver Vein has a contract with my insurance company and will take the appropriate contractual write off.
- 4. I understand I am responsible for my insurance benefits and I will be accountable for all balances due after my insurance has paid, including co-pay, co-insurance or deductible.
- 5. I understand that the amount paid (allowed) is determined by my insurance company, not my provider.
- 6. I understand once insurance has processed the claim, I am no longer able to take advantage of the cash pricing (the only exception is if insurance fully denies the claim).

I hereby assign my right and authorize payment of medical benefits to Evexias Medical/Denver Vein Center for these services and authorize the release of any medical information necessary to process this claim.

Print Name	Patient Signature
Date	